CONNECTIONS AREA AGENCY on AGING

 **BOARD MEETING MINUTES**

DATE: 9/27/2023

TIME: 11:00AM – 12:30 PM

PLACE: Via Zoom

ITEM

**I. Call To Order – Kelly Butts-Elston**

1. Roll Call - Board members answering roll call were Barb Redmond, Cindy Bunten, Bonnie Godden, Tom Hoogestraat, Kari Livermore, Cathay Pringnitz, and Barb Redmond. Excused Rick Friday, George Gillespie, and Mark Monson
2. Recognition of Visitors: Kelly Butts-Elston, Aubury Krueger-Kutchara, Jenny Rogers, Sheri Carson and Sherrie McDonald
3. Approval of August Minutes –

Cathay made a motion to approve the minutes. Barb seconded to approve the meeting minutes. Motion carried.

1. Agenda –

Bonnie made a motion to approve the agenda. Cindy seconded to approve the meeting agenda. Motion carried.

**II. Reports**

1. **CEO Report**: Kelly referred the board to her written report. In addition to her report Kelly added:
	1. **Riverside Gardens:** Kelly reported that there are some challenges with the foundation at the apartment complex, and that we will need to consult with a structural engineer.
	2. **Vaccination Grants:**  Kelly reported that we have received ½ of the funds for the vaccination grant, and that funds have been distributed to each of the 5 other AAAs.
	3. **Audits:** Kelly reported that the audits are currently being conducted and that Hamilton is close to having them complete. They will present the audit findings at the November meeting.
2. **Division Reports**
3. **Community Engagement**: Aubury referred the board to her written report and reported that the golf tournament and silent auction were a great success and that we should have final numbers by next month’s meeting.
4. Healthy Living: Sherri referred the board to her written report and added the Farmer’s Market vouchers are complete for this year and we didn’t have many to send back.
5. Consumer Services. Sherrie referred the board to her written report and added we are currently having Grandparents Raising Grandkids support groups and that they are doing well. Sherrie also reported that we will be returning some of the Grandpads.

**III. Business Requiring Action**

1. Quarterly Final Fiscal Reports: Jenny reported to the Directors that in her research with the other AAAs in Iowa, their Fiscal Directors share Quarterly Final reports with the board. Kelly added that the Directors will be apprised of the budget at each meeting but will receive a quarterly report.

**Bonnie made a motion to accepted quarterly fiscal reports, and Cindy seconded the motion. Motion carried.**

1. November/December meeting: Kelly reported to the board that the regularly scheduled board meeting is November 29th, and she proposed using that date for our combined November/December, meeting.

**IV. Business Not Requiring Action:**

1. **Legislative Update:** Kelly reported there is a new plan for consolidating state commissions-removing equity requirements for the boards.

**V. Open Forum**

## VI. Adjournment:

 **Kari made a motion, seconded by Bard to adjourn. Motion carried.**