CONNECTIONS AREA AGENCY on AGING

 **BOARD MEETING MINUTES**

DATE: 11/29/2023

TIME: 11:00AM – 12:30 PM

PLACE: In Council Bluffs and Sioux City Boardroom

ITEM

**I. Call To Order – Kelly Butts-Elston**

1. Roll Call - Board members answering roll call were Cindy Bunten, George Gillespie, Tom Hoogestraat, Mark Monson, Cathay Pringnitz, and Barb Redmond. Excused Rick Friday, Bonnie Godden, and Absent, Kari Livermore
2. Recognition of Visitors: Kelly Butts-Elston, Aubury Krueger-Kutchara, Jenny Rogers, Sheri Carson, Sherrie McDonald, Vicky Lohry, Ronda Engles and Nikki Corderman
3. Approval of October Minutes –

Cindy made a motion to approve the minutes. George seconded to approve the meeting minutes. Motion carried.

1. Agenda –

Mark made a motion to amend the agenda to add a section E under business requiring action being add authorized signature for Jenny to US Bank account. George seconded to amend the meeting agenda. Motion carried.

**II. Reports**

1. **Mission Moment:** Kelly shared a thank you letter from our intern Kathy**.**
2. **Advisory Council Report: Aubury referred the board the Advisory Council Report, and added that the council has elected a new chairperson, Ruth Bolinger of Creston.**
3. **CEO Report**: Kelly referred the board to her written report. In addition to her report Kelly added:
	1. **Riverside Gardens:** Kelly reported that there are some challenges with the foundation at the apartment complex, and that we will need to consult with a structural engineer.
	2. **Vaccination Grants:**  Kelly reported that we have received ½ of the funds for the vaccination grant, and that funds have been distributed to each of the 5 other AAAs.
	3. **Audits:** Kelly reported that the audits are currently being conducted and that Hamilton is close to having them complete. They will present the audit findings at the November meeting.
4. **Division Reports**
5. **Community Engagement**: Aubury referred the board to her written report and added that the Sugar and Spice Gingerbread Gala is coming up on 12/8/23, and it shaping up to be a great event. We currently have 70 attendees, 30 desserts and $6500 in donations. Aubury invited the Sioux City area board members to attend the event. that the golf tournament and silent auction were a great success and that we should have final numbers by next month’s meeting.
6. Healthy Living: Sherri referred the board to her written report and added that the attendance at the Connection’s Café sites has been down. It is a busy time of year, COVID is prevalent right now and lots of holiday events/meals in communities.
7. Consumer Services. Sherrie referred the board to her written report and added that she had a Service Navigator covering the Eastern region resign so we are currently looking for a new service navigator.

**III. Business Requiring Action**

1. Closure of account with Midstates Bank, Missouri Valley

Mark made a motion to close the account at Midstates Bank Missouri Valley. George seconded the motion. Motion carried.

1. Closure of account at Shelby County Bank, Harlan

Cindy made a motion to close the account at Shelby County State Bank, Harlan. George seconded the motion. Motion Carried.

1. Change of address/designee to BMO, Woodbine

George made a motion to change the address for the BMO account to Connections business office address and to add CEO Kelly Butts-Elston and Fiscal Director Jenny Rogers to the account. Cathay seconded the motion. Motion carried.

1. Designation of officials for PCSB, Clarinda.

George made a motion to designate CEO Kelly Butts-Elston and Fiscal Director Jenny Rogers as officials to the account. Cathay seconded the motion. Motion carried.

1. Authorized Signature change US Bank, Council Bluffs

George made a motion to add authorized signatures for CEO Kelly Butts-Elston and Fiscal Director Jenny Rogers to the US Bank account. Cathay seconded the motion. Motion carried.

**IV. Business Not Requiring Action:**

1. **Review of Financials:** Jenny shared the Statement of Financial Position dated October 31, 2024, with the board. She reviewed the current balance sheet, and let the board know that they will get the quarterly report at the January meeting.
2. **ADVC Grant Update:** Kelly reported that the vaccination events are going well. Hy-Vee hosted Senior Wellness across Iowa, with recent events in Council Bluffs and Sioux City. Aubury stated that she had spoken with a pharmacist at the Sioux City site, and she stated that they were very busy.
3. **Legislative Update:** Kelly reported that Joe with I4A is currently drafting 2024 Legislative priorities once those are released, they will be shared with the board.

**V. Open Forum**

## VI. Adjournment:

 **George made a motion, seconded by Mark to adjourn. Motion carried.**