CONNECTIONS AREA AGENCY on AGING

 **BOARD MEETING MINUTES**

DATE: 5/31/2023

TIME: 11:00AM – 12:30 PM

PLACE: Zoom Meeting

ITEM

**I. Call To Order – Kelly Butts-Elston**

**A**. **Roll Call** - Board members answering roll call were: Cindy Bunten, Bonnie Godden, Tom Hoogestraat, George Gillespie, Kari Livermore, Mark Monson, and Barb Redmond. Cathay Pringnitz was absent.

B. Recognition of Visitors: Kelly Butts-Elston, Ann Wilson, Aubury Krueger-Kutchara, Sherri Carson, Sherrie McDonald and Jenny Rogers

**C. Approval of March Minutes** –

**Mark made a motion to approve the minutes. George seconded to approve the meeting minutes. Motion carried.**

1. Agenda –

**Kelly asked that we add a topic of how to meet moving forward to business not requiring action, Bonnie made a motion to approve the amended agenda seconded by Cindy. Motion carried.**

**II. Reports**

1. **Mission Report:** Kelly shared her the most recent report from Bing Bang the advertising company working with us on the Rise Campaign.
2. **Advisory Council Report**: Aubury referred the board to her written report and added that the council had met on May 11th with seven members in attendance. Aubury reported that we have several long term advisory council members that have been with the agency since before the merger, ending their term in FY 2024 and that we are currently seeking new members from across the service area.
3. **CEO Report**: Kelly referred the board to her written report. In addition to her report Kelly added:
	1. **Area Plan Update:** Kelly will attend the June 1st Commission on Aging meeting to answer any questions on our FY 2024 Area Plan Update.
	2. **New Director of Finance:** Kelly introduced the board to Jenny Rogers, our new fiscal director. Kelly reported that Julie Utech has announced that she will be retiring at the end of August, and that Ann will be retiring at the end of June.
	3. **Director Garcia Road Show.** Kelly reported that Director Garcia ia planning to visit each AAA in the next few months to share her vision. Kelly stated that the board, management staff including program coordinators will be invited when the meeting is set for Connections.
4. **Division Reports**
5. **Community Engagement**: Aubury referred the board to her written report and added, that we had our biggest Shredtastic event. Aubury thank Chris Kuchta for all of her work on the event over the years and the success of shredding 42 tons of paper.
6. Healthy Living: Sherri referred the board to her written report and added that there are some upcoming meal site closures and changes. The Harlan meal site closed on 6/2/23 due to the manager retiring and declining attendance. The Orient senior center will be closing 6/30/20. And the Creston meal site will be closing on July 5th. The Sergeant Bluffs Senior Center will be moving into the Community Center. Sherri also reported that the Farmer’s Marker Voucher distribution is going well, Creston has vouchers left due to a lack of farmers markets that accept the vouchers. The board discussed the current waitlists for all meals and homemaking services. Sherri stated that she and her team are looking into prioritizing meal services to those most in need.
7. Consumer Services. Sherrie referred the board to her written report and added that we have a new service navigator, Allison Ruhl. Allison is from Red Oak and will be covering the Creston region and the lower counties of the Council Bluffs region. Sherrie reported that there are current wait lists for homemaker services.

**III. Business Requiring Action**

1. Approval of February Financials

**George made a motion to approve and file the February financial report, seconded by Bonnie. Motion carried**.

1. Approval of March Financials

**George made a motion to approve and file the March financials, seconded by Cindy. Motion carried.**

**IV. Business Not Requiring Action:**

1. **Review of April Financials:** Ann presented the board with the preliminary April fiscal report.
2. **Legislative Update:** Kelly reported that she wished she had some more favorable to share but both federal and state funds fall below the needs of aging Americans. Kelly shared information the Iowa Area Agency on Aging ARPA Funds Status report that showed the projected number of consumers across the state that will have their services reduced.
3. **How to meet moving forward.** Kelly asked the board to consider how to meet moving forward. Discussion will be held at the next meeting.

**V. Open Forum:**

## VI. Adjournment:

 **George made a motion, seconded by Cindy to adjourn. Motion carried.**